

Penn Township
Regular Meeting
January 11, 2021

Oli called the meeting to order at 6:30 p.m. The meeting was held via Zoom due to the current state of the pandemic. All board members were present.

Fitzsimons presented the minutes from the prior meeting. Leach moved to approve the minutes. Oli seconded and motion passed.

The Treasurer's report was presented by Rutherford. Oli moved to approve the report. Leach seconded and motion passed.

Oli met with an attorney regarding the township benefits of approving hemp/marijuana projects. We will keep this information in mind as we consider these projects in the future. We need to consider this issue soon if farmers are going to consider this crop for next planting season. We had passed on opting in when marijuana was first legalized just to see how things evolved. We now see this as good opportunity to opt in. We don't see any downside to opting in at this point. The Michigan resident requirement is currently set to expire at the end of the year. We want our residents to benefit from this so now seems the appropriate time. Oli will work on the resolution/ordinance for our consideration in February.

A Michigan based cell tower site location company has contacted us regarding leasing space. They need a 50 X 50 area to construct a tower. Rutherford will be the point person for this potential project. Bogue wants us to consider future land needs for expansion. We believe that we can accomplish both. Paul reported that we have signed a letter of intent to explore this project further. We don't anticipate any issues with the Village of Vandalia for this project.

Oli presented an update on refinancing the special assessment bonds. This would result in significant savings to our residents. Bedzinski is working with the underwriters. All four townships have agreed to the refinance. The special assessment roll will have to be recalculated. It will be at least a few more months until this is ready.

Jeffries St. is closed based on a ride around with the County Road Commission. The culvert was deemed to be too damaged for repair. We tried to apply for disaster mitigation funds, but we were denied. Clifford Poehlman recommended that we do a temporary repair to the culvert and apply for a bridge at a later date. Oli met with Joe. Joe has reached out to EGLE for approval for the temporary repair. We are waiting for the State's decision. The cost would be much less for a temporary fix and we will continue to pursue a permanent fix. There is no update on this project.

Kevin Anderson is following up on a letter of noncompliance regarding water testing. Kevin thinks this was sent in error.

The December BOR meeting was held successfully via zoom. Oli moved to re-appoint Carl Sparks, Mike Bergen and Jeff Green to the BOR. Sparks seconded and motion passed.

Lisa will continue to follow up with the auditors regarding the requirement for a building inspection special fund.

Hall rentals are currently being prohibited due to the Covid- 19 pandemic. The regular township meetings will be determined based on current Covid guidelines and status.

Public utility hearing information is available for review. Various legislative updates and communication were discussed.

The Fire Department report was provided by Bogue.

No CAUA report was available.

No County Commissioner report was available.

No ambulance report was available.

McGrew provided an assessing report.

Leach provided a zoning report.

The bills were presented for payment. Check numbers 21741-21788 for a total of \$64,334.76 will be disbursed. Rutherford moved to approve the bills for payment. Leach seconded and motion passed by unanimous roll call vote.

The meeting was adjourned at 7:28 p.m.

Respectfully Submitted,



Lisa J. Fitzsimons
Penn Township Clerk

**Penn Township
Purchase Journal
For the Period From Jan 1, 2021 to Jan 31, 2021**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/6/21	321500 FIRE ELECTRIC 100505 ACCOUNTS PAYABLE	0121	SEWER CAUA	300.00	300.00
1/6/21	100507 FICA AND MEDICARE P 100505 ACCOUNTS PAYABLE	0121	4TH QTR 941 UNITED STATES TREASURY	1,037.57	1,037.57
1/6/21	320200 FIRE DEPT TRAVEL 100505 ACCOUNTS PAYABLE	0121	TRAVEL JAMES BOGUE	125.00	125.00
1/6/21	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	0121	INTERNET LISA FITZSIMONS	95.40	95.40
1/6/21	330700 BD REVIEW MISC 100505 ACCOUNTS PAYABLE	0121	BOR TRAINING MICHIGAN TOWNSHIP ASSOCIA	90.00	90.00
1/6/21	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	0121	INTERNET PAUL RUTHERFORD	95.40	95.40
1/6/21	320500 FIRE-OFFICE SUPPLIE 322300 FIRE MISC 322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	0121	FIRE OFFICE FIRE MISC FIRE SUPP PENN TOWNSHIP FIRE DEPART	159.84 46.13 14.56	220.53
1/6/21	320300 FIREFIGHTER WAGES 100505 ACCOUNTS PAYABLE	0121	2020 FIREFIGHTER POINTS RICHARD WRIGHT	439.31	439.31
1/6/21	310900 HALL FUEL OIL 321700 FIRE FUEL OIL 100505 ACCOUNTS PAYABLE	0121	NATURAL GAS NATURAL GAS SEMCO ENERGY	120.00 480.00	600.00
1/6/21	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	0121	ELECT INSPECT RON BELLAIRE	632.40	632.40
1/6/21	320900 FIRE COMMUNICATION 100505 ACCOUNTS PAYABLE	0121	TELEPHONE FRONTIER	131.75	131.75
1/6/21	310500 HALL TELEPHONE	0121	PHONE	324.87	

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	100505 ACCOUNTS PAYABLE		VERIZON WIRELESS		324.87
1/6/21	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	0121	BLDG PERMITS/OFFICE RICHARD DREWS	4,085.00	4,085.00
1/6/21	380300 SUPERVISOR- ASSESS 100505 ACCOUNTS PAYABLE	0121	ASSESSING MCGREW ASSESSING SERVICES LLC	2,410.00	2,410.00
1/6/21	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	0121	MECH INSPECT DOBBERTEEN INSPECTIONS, INC.	636.65	636.65
1/6/21	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	0121A	PAPER LISA FITZSIMONS	30.51	30.51
1/6/21	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	0273655	MAT SERVICE UNIFIRST	49.93	49.93
1/6/21	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	13817	ALARM MONITOR HAAS SYSTEMS	96.00	96.00
1/6/21	350700 BOARD AMBULANCE 100505 ACCOUNTS PAYABLE	183	AMBULANCE CENTRAL CASS COUNTY AMBULANCE	18,000.75	18,000.75
1/6/21	320700 FIRE-OPERATING (GAS 100505 ACCOUNTS PAYABLE	4473	FIRE GAS SERVICE OIL CO.	137.31	137.31
1/6/21	322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	49354	LADDER TEST NHTS	362.50	362.50
1/6/21	322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	7201	PUMP TEST BACK ROADS SERVICES	660.00	660.00
1/6/21	380900 SUPERVISOR TAX ROL 100505 ACCOUNTS PAYABLE	PP 21-10	POSTAGE CASS COUNTY	28.60	28.60
1/6/21	200400 TAXES INCL DELINQUE 100505 ACCOUNTS PAYABLE	TR CHARGE BAC	CHARGE BACK BOR CASS COUNTY	1,160.62	1,160.62

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				31,750.10	31,750.10

**Penn Township
Payroll Journal
For the Period From Jan 1, 2021 to Jan 31, 2021**

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Date Employee	GL Acct ID	Reference	Debit Amt	Credit Amt
1/6/21 JAMES E. BOGUE	320100	21741	1,394.00	
	100507			20.21
	350500			69.70
	100507			20.21
	350300			20.21
	100005			1,304.09
1/6/21 JEROMY J. BOGUE	320300	21742	1,565.20	
	100507			22.70
	350500			20.35
	100507			22.70
	350300			22.70
	100005			1,522.15
1/6/21 MICHAEL C. BRADLEY	320300	21743	2,045.94	
	100507			29.67
	350500			26.60
	100507			29.67
	350300			29.67
	100005			1,989.67
1/6/21 KEITH D. CARTER	320300	21744	3,834.74	
	100507			55.60
	350500			49.85
	100507			55.60
	350300			55.60
	100005			3,729.29
1/6/21 FLOYD E. DEUBNER	320300	21745	525.46	
	100507			7.62
	350500			6.83
	100507			7.62
	350300			7.62
	100005			511.01
1/6/21 LISA J. FITZSIMONS	360100	21746	1,394.00	
	100507			20.21
	350500			69.70
	100507			20.21
	350300			20.21
	100005			1,304.09
1/6/21 WOLFGANG R. GLESS	320300	21747	2,202.46	
	100507			31.94
	350500			28.63
	100507			31.94
	350300			31.94
	100005			2,141.89
1/6/21 JASON HAYDEN	320300	21748	2,526.68	
	100507			36.64
	350500			32.85
	100507			36.64
	350300			36.64
	100005			2,457.19
1/6/21 JOSHUA K. KRAGER	320300	21749	883.22	
	100507			12.81
	350500			11.48
	100507			12.81
	350300			12.81
	100005			858.93

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1/6/21 ROGER W. LEACH	350100 410100 100507 350500 100507 350300 100005	21750	288.50 200.00 7.08 456.99	7.08 24.43 7.08
1/6/21 EDWARD D. PAULSEN	320300 100507 350500 100507 350300 100005	21751	402.48 5.84	5.84 5.23 5.84 391.41
1/6/21 JASON A. POMPEY	320300 100507 350500 100507 350300 100005	21752	1,542.84 22.37	22.37 20.06 22.37 1,500.41
1/6/21 ERIC S. RUTH	320300 100507 350500 100507 350300 100005	21753	1,386.32 20.10	20.10 18.02 20.10 1,348.20
1/6/21 PAUL O. RUTHERFORD	370100 100507 350500 100507 350300 100005	21754	1,394.00 20.21	20.21 69.70 20.21 1,304.09
1/6/21 LEE H. SPARKS	350100 100507 350500 100507 350300 100005	21755	288.50 4.18	4.18 14.43 4.18 269.89
1/6/21 SCOTT J. WELLMAN	320300 100507 350500 100507 350300 100005	21756	2,023.58 29.34	29.34 26.31 29.34 1,967.93
1/6/21 CHRIS BERGEN	320300 100507 350500 100507 350300 100005	21757	3,476.98 50.42	50.42 45.20 50.42 3,381.36
1/6/21 LJ BROWN	320300 100507 350500 100507 350300 100005	21758	1,833.52 26.59	26.59 23.84 26.59 1,783.09

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1/6/21 SCOTT CHRIS	320300 100507 350500 100507 350300 100005	21759	111.80 1.62	1.62 1.45 1.62 108.73
1/6/21 CONNOR WRIGHT	320300 100507 350500 100507 350300 100005	21760	44.72 0.65	0.65 0.58 0.65 43.49
1/6/21 LAMAR GILLAM	320300 100507 350500 100507 350300 100005	21761	905.58 13.13	13.13 11.77 13.13 880.68
1/6/21 MATT HANNER	320300 100507 350500 100507 350300 100005	21762	346.58 5.03	5.03 4.51 5.03 337.04
1/6/21 JOSHUA DEUBNER	320300 100507 350500 100507 350300 100005	21763	1,397.50 20.26	20.26 18.17 20.26 1,359.07
1/6/21 OLI OLAFFSON	380100 100507 350500 100507 350300 100005	21764	1,394.00 20.21	20.21 69.70 20.21 1,304.09
1/6/21 SCOTT HARTSELL	320300 100507 350500 100507 350300 100005	21765	178.88 2.59	2.59 2.33 2.59 173.96
1/6/21 KAREN YOUNG	310000 100507 350500 100507 350300 100005	21766	166.67 2.42	2.42 8.33 2.42 155.92
			34,243.59	34,243.59

January 11, 2021
**PENN TOWNSHIP
 GENERAL ACCOUNT**

Checking Account balance: December 1, 2020	\$ 299,410.46
Total disbursements for December, 2020	32,146.79
Total revenues for December, 2020	13,938.54

<u>Receipt #</u>	<u>Date</u>	<u>Received from</u>	<u>Amount</u>
4810	12/14	Rich Drews (Building Permits)	5,299.00
4811	12/14	Ron Bellaire (Electrical Permits)	1,553.00
4812	12/14	Dobberteen Inspections (Plumbing & Mechanical Permits)	3,471.00
4813	12/14	Wayne Twp. (Election Publication)	47.03
4814	12/14	Metropolitan (Fire Report)	5.00
4815	12/14	CAUA (Hydrant Flushing)	2,450.00
4816	12/14	Accident Fund (Dividend)	434.00
4817	12/31	Lyndon Parrish (Two Cemetery Lots Young's Prairie)	500.00

December 31, 2020 Checking Balance(Interest V#4818 \$3.81)	\$ 13,098.15
December 31, 2020 Circle FCU(Membership 50.50 V4819 \$175.70)	\$268,104.06
General Checking Total:	\$281,202.21

Debt Retirement Accounts plus (\$57.75 Membership each Account)

Vandalia Sewer	\$ 50,168.60
Vandalia Water	\$ 77,101.62
Penn Water	\$ 160,327.22

Paul Rutherford

Penn Township Treasurer