

PENN TOWNSHIP  
Regular Meeting  
February 9, 2026

Board Members Present: Treasurer Paul Rutherford, Clerk Rhonda Barnett, Trustee Roger Leach, Trustee Scott Peters, Deputy Clerk Rachele Bogue

Board Member Absent: Supervisor Oli Olafsson

I. Call to Order

The regularly scheduled meeting of the Penn Township Board of Directors was called to order by Roger Leach at 6:34 pm at the Penn Township Hall.

Trustee Leach opened with prayer and led the Pledge of Allegiance.

II. Welcome and Introductions

III. Establishment of Agenda

IV. Consent Agenda

Board Minutes 1/12/2025

Treasurer's Report 2/9/2025

**A motion was made by Trustee Peters to approve the consent agenda, duly seconded by Treasurer Rutherford. All were in favor, motion passed.**

V. Action Items

- A. Trustee Leach presented a resolution to approve EGLE, in cooperation with the Donnell Lake Conservation Club permission to access the lake bottom to build and install fish habitats in Donnell Lake, including around the island.

**Treasurer Rutherford made a motion to pass the resolution allowing EGLE access to Donnell Lake bottom to install fish habitats. Trustee Peters supported the motion. All were in favor, motion passed.**

Don Jollay presented the 2026 Poverty Resolution to the Board.

**Clerk Barnett made a motion to approve the 2026 Poverty Resolution as presented. Treasurer Rutherford supported the motion. All were in favor, motion passed.**

VI. Informational Items

A. CLERK REPORT

Clerk Barnett presented the Board with a document from the Michigan Township Association to review on "Principles of Governance." This will be presented at the March meeting for approval by the Board.

Also presented was a resolution passed by the Cass County Board of Commissioners regarding transparency for data centers for the Board to review.

B. FIRE DEPARTMENT REPORT

Chief Bogue reported that the department responded to 8 runs in January. Last month they participated in Zole Auto-Pulse and Rescue Task Force training. The Scott air packs were also tested.

C. CAUA REPORT

No Report

D. AMBULANCE REPORT

Fireman Chris reported that there was nothing new to report.

E. ASSESSOR REPORT

Assessor Jollay reported that the equalization was completed, an audit will be happening in the next few weeks. The March Board of Review public notices posted soon. 2026 role is completed moving on to 2027.

F. ZONING REPORT

Trustee Leach reported that there were no new projects are in the works.

G. PARKS DEPARTMENT REPORT

No Report

VII. Supervisor Comments

None

VIII. Board Comments

Trustee Peters requested more investigation be done to mist/mask the cannabis odor in Penn Township.

IX. Public Comments

Public Comments were received.

X. Payment of the Bills

**Treasurer Rutherford moved, Trustee Peters supported that the bills be paid with check numbers 24260-24291 in the amount of \$31,291.58. Roll call vote was taken: Peters-yes; Leach-yes; Rutherford-yes; Barnett-yes. Motion unanimously passed.**

XI. Adjournment

**A motion was made by Trustee Leach, duly seconded by Clerk Barnett, and passed by unanimous vote, approving the adjournment of the meeting at 7:19 p.m.**

Respectfully submitted,

\_\_\_\_\_  
Rhonda Barnett, Penn Township Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Oli Olafsson, Penn Township Supervisor

\_\_\_\_\_  
Date

February 9, 2026  
**PENN TOWNSHIP  
GENERAL ACCOUNT**

Checking Account Balance: January 1, 2026	\$ 2,838,351.88
Total disbursements for January, 2026	84,785.97
Total revenues for January, 2026	102,878.20

<u>Receipt #</u>	<u>Date</u>	<u>Received from</u>	<u>Amount</u>
5384	1/03	State of Michigan (Revenue Sharing Sales Tax)	25,993.00
5385	1/03	Next Step Inspections (Electoral Inspections)	457.00
5386	1/17	Dobberteen Inspections (Plumbing and Mechanical Permits)	1,763.00
5387	1/17	County of Cass (Swampland PILT)	17.52
5388	1/17	Adam Dahlgren (Building Permits)	3,079.00
5389	1/17	Jenna Anderson (Hall Rental)	250.00
5390	1/17	Wagoner Custom Homes (Two Hall Rentals)	500.00
5391	1/17	Waylon-B-Day (One Hall Rental)	250.00
5392	1/20	Penn Township Tax Acct. (2 <sup>nd</sup> Settlement W-25)	61,450.74
5393	1/20	State of Michigan (Revenue Sharing)	17.06
5394	1/26	Scott Wellman (Hall Rental)	125.00
5395	1/30	Cass County Medical Care (Election Reimbursement)	2,047.66
5396	1/30	AEP ( Leader Publication)	404.70

January 31, 2026 G W Jones (Interest \$6,523.52 V#5397) Balance \$ 2,856,444.11

Cash Breakdown

Jan. 31, 2026 Restricted Funds Fire Dept.	\$ 2,400,000.00
---	-----------------

Jan. 31, 2026 Cash Balance	\$ 456,444.11
----------------------------	---------------

General Checking Total	\$ 2,856,444.11
------------------------	-----------------

Debt Retirement Accounts (\$53.75 Membership each account)

<b>Vandalia Sewer</b>	<b>\$ 39,725.18</b>
<b>Vandalia Water</b>	<b>\$ 74,784.41</b>
<b>Penn Water</b>	<b>\$ 330,004.66</b>

**Paul Rutherford**

**Penn Township Treasurer**