

**Penn Township
Regular Meeting
November 14, 2022**

Oli called the meeting to order at 6:38 p.m. Fitzsimons and Sparks were absent.

Leach presented the minutes from the prior meeting, as prepared by Fitzsimons. Leach moved to approve the minutes. Leach seconded and motion passed.

The Treasurer's report was presented by Rutherford. Leach moved to approve the report. Oli seconded and motion passed.

The concrete to the tennis court is complete. The tables are assembled and secured under the pavilion.

The planning board will meet on Dec. 6th at 6:00 p.m. This is regarding proposed zoning changes for MEC property to the east of Decatur Road.

A conditional use permit has been applied for at the old Bivouac property.

The Zoning Board of Appeals will conduct a hearing regarding the Barnett property on Dec 6th at 5:30 p.m.

Colony Bay Condos have reached a tentative agreement with the Township regarding connecting to the water supply. In light of extensive improvements to the property, the Township will allow a single meter connection as long as liability, maintenance and fee schedules are agreed upon.

Oli moved to approve the speed limit signs around Diamond Lake, as recommended by the CCRC. Rutherford seconded and motion passed by unanimous roll call vote (Fitzsimons and Sparks absent). The road marking on Decatur Road still needs to be completed.

Various legislative updates and communication were discussed.

The Fire Department report was provided by Bogue.

McGrew provided a CAUA report. There was no quorum at their last meeting.

No County Commissioner report was available.

No Ambulance report was available.

McGrew provided an assessing report. Her assessment information has been submitted to the County for printing. BOR training options were presented.

Leach provided a zoning report. Mr. Sampson had a recent house fire so zoning enforcement action will be postponed.

The bills were presented for payment. Check numbers 22529-22578 for a total of \$49,166.15 will be disbursed. Leach moved to approve the bills for payment. Oli seconded and motion passed by unanimous roll call vote (Sparks and Fitzsimons absent).

Members of the community were present to discuss the odor of the outdoor marijuana grows and a request for online access to records.

The meeting was adjourned.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "L J Fitzsimons", written in a cursive style.

Lisa J. Fitzsimons
Penn Township Clerk

**Penn Township
Payroll Journal**

For the Period From Nov 1, 2022 to Nov 30, 2022

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date Employee	GL Acct ID	Reference	Debit Amt	Credit Amt
11/14/22 JAMES E. BOGUE	320100 100507 350500 100507 350300 100005	22529	1,866.67 27.07	27.07 93.33 27.07 1,746.27
11/14/22 LISA J. FITZSIMONS	360100 100507 100507 350500 100507 350300 100005	22530	1,866.67 27.07	200.00 27.07 93.33 27.07 1,546.27
11/14/22 ROGER W. LEACH	350100 410100 100507 350500 100507 350300 100005	22531	323.08 224.00 7.93	 7.93 27.35 7.93 511.80
11/14/22 PAUL O. RUTHERFORD	370100 100507 350500 100507 350300 100005	22532	1,866.67 27.07	27.07 93.33 27.07 1,746.27
11/14/22 LEE H. SPARKS	350100 100507 350500 100507 350300 100005	22533	323.08 4.68	4.68 16.15 4.68 302.25
11/14/22 OLAFUR OLAFSSON	380100 100507 350500 100507 350300 100005	22534	1,866.67 27.07	27.07 93.33 27.07 1,746.27
11/14/22 KAREN YOUNG	310000 100507 350500 100507 350300 100005	22535	166.67 2.42	2.42 8.33 2.42 155.92
			8,626.82	8,626.82

**Penn Township
Purchase Journal**

For the Period From Nov 1, 2022 to Nov 30, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
11/14/22	320900 FIRE COMMUNICATION 100505 ACCOUNTS PAYABLE	1022 734800	FIRE DEPT MIDWEST ENERGY COOP	441.86	441.86
11/14/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	102522	ELECTRICAL INSPECT DOBBERTEEN INSPECTIONS, INC.	1,360.00	1,360.00
11/14/22	320700 FIRE-OPERATING (GAS 100505 ACCOUNTS PAYABLE	10429	FIRE GAS SERVICE OIL CO.	257.34	257.34
11/14/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	11112022	ELECTION PREP PATRICIA MITCELL	726.00	726.00
11/14/22	320200 FIRE DEPT TRAVEL 100505 ACCOUNTS PAYABLE	1122	TRAVEL JAMES BOGUE	125.00	125.00
11/14/22	350500 BOARD PENSION 100505 ACCOUNTS PAYABLE	1122	PENSION FEES JOHN HANCOCK	262.50	262.50
11/14/22	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	1122	TREASURER ENV/POSTAGE MARY BROWN	734.00	734.00
11/14/22	322300 FIRE MISC 100505 ACCOUNTS PAYABLE	1122	FIREMEN'S ASSOC DUES MICHIGAN STATE FIREMEN'S	75.00	75.00
11/14/22	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	1122	INTERNET PAUL RUTHERFORD	95.40	95.40
11/14/22	3225 3225 322300 FIRE MISC 321900 FIRE BLDG MAINT/REP 320700 FIRE-OPERATING (GAS 321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	1122	KOCHEK EQUIP SAFETY WANDS MISC THERMOS GAS WIMBERLEY TRUCK REPAIR PENN TOWNSHIP FIRE DEPART	1,155.96 106.26 68.55 20.13 20.00 1,024.07	2,394.97
11/14/22	360900 CLERK- ELECTIONS 100505	1122	ELECTION ROSE GREEN	275.00	275.00

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	ACCOUNTS PAYABLE				
11/14/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	1122	ELECTION JACKIE MCINTYRE	225.00	225.00
11/14/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	1122	ELECT INSPECT RON BELLAIRE	144.50	144.50
11/14/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	1122	ELECTION REBEKAH BROWN	225.00	225.00
11/14/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	1122	ELECTION/SCHOOL GARY GRAVIT SR.	255.00	255.00
11/14/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	1122	FINAL FRONTIER	149.58	149.58
11/14/22	320900 FIRE COMMUNICATION 100505 ACCOUNTS PAYABLE	1122	FIRE INTERNET COMCAST	215.92	215.92
11/14/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	1122	ELECT JEANNE GARBER	225.00	225.00
11/14/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	1122	PHONE VERIZON WIRELESS	333.80	333.80
11/14/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	1122	ELECTION/SCHOOL BELINDA GRAVIT	255.00	255.00
11/14/22	310100 HALL MISC. SERVICES 100505 ACCOUNTS PAYABLE	1122	SEC BERGEN R/C HELICOPTERS	75.00	75.00
11/14/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	1122	ELECTION CHARLENE HIEMSTRA	225.00	225.00
11/14/22	380300 SUPERVISOR- ASSESS 100505 ACCOUNTS PAYABLE	1122	ASSESSING MCGREW ASSESSING SERVICES LLC	2,600.00	2,600.00
11/14/22	310500	1122	PHONE	60.00	

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	HALL TELEPHONE 100505 ACCOUNTS PAYABLE		OLAFUR OLAFSSON		60.00
11/14/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	1122	ELECTION/SCHOOL DEBBIE CHRIS	255.00	255.00
11/14/22	340100 BLDG INSPECT WAGE 340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	1122	BLDG PERMITS OFFICE ADAM DAHLGREN	3,315.85 140.00	3,455.85
11/14/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	1122	ELECTION LINDSAY GORHAM	225.00	225.00
11/14/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	1122 7285100	HALL MIDWEST ENERGY COOP	218.13	218.13
11/14/22	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	1122A	INTERNET LISA FITZSIMONS	95.40	95.40
11/14/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	1122A	ELECTION PREP ALEXIS MILLIRANS	240.00	240.00
11/14/22	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	1122B	POSTAGE LISA FITZSIMONS	9.00	9.00
11/14/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	1122B	ELECTION ALEXIS MILLIRANS	225.00	225.00
11/14/22	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	1122C	OFFICE SUPP LISA FITZSIMONS	157.81	157.81
11/14/22	311300 HALL CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	113	HALL CONCRETE QUALITY MASONRY	5,785.00	5,785.00
11/14/22	322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	1147	PUMP TEST BACK ROADS SERVICES	330.00	330.00
11/14/22	322100 FIRE EQUIPMENT MAI	1148	PUMP TEST	330.00	

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	100505 ACCOUNTS PAYABLE		BACK ROADS SERVICES		330.00
11/14/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	150570067	PEST ROSE PEST SOLUTIONS	45.00	45.00
11/14/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	173278	FLAGS ROCKET ENTERPRISE, INC.	417.25	417.25
11/14/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	17394	ALARM SERVICE CALL HAAS SYSTEMS	142.50	142.50
11/14/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	17637	QUARTERLY ALARM HAAS SYSTEMS	96.00	96.00
11/14/22	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	189433	DIAMOND WEED ADMIN PROGRESSIVE A&E	4,340.00	4,340.00
11/14/22	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	189436	DONNELL WEED ADMIN PROGRESSIVE A&E	1,750.00	1,750.00
11/14/22	400100 CEMETERY CONTRAC 311200 HALL BLDG. MAINT 100505 ACCOUNTS PAYABLE	20898	CEME MOW/FALL CLEAN UP HALL MOW/LEAF KLIPPERS LAWN CARE SERVIC	1,193.60 179.70	1,373.30
11/14/22	311500 HALL MISC. 100505 ACCOUNTS PAYABLE	231512	HALL SUPP WB HAYDEN AND SONS	73.42	73.42
11/14/22	322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	2490	HYDRO TEST PRO SAFETY INNOCATIONS LLC	512.81	512.81
11/14/22	380300 SUPERVISOR- ASSESS 100505 ACCOUNTS PAYABLE	320220	SOFTWARE MAINT APEX SOFTWARE	235.00	235.00
11/14/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	41358821732	MAT SERVICE CINTAS	55.47	55.47
11/14/22	351100 BOARD- Weed Control 100505	7000398	DIAMON PLM LAKE AND LAND MAINT CORP	4,437.26	4,437.26

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	ACCOUNTS PAYABLE		MGMT CORP		
11/14/22	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	7000427	DIAMOND	1,198.14	
			PLM LAKE AND LAND MGMT CORP		1,198.14
11/14/22	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	7000481	DIAMOND	1,224.50	
			PLM LAKE AND LAND MGMT CORP		1,224.50
11/14/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	72256	TEST DECK/CANCEL CARDS SPECTRUM PRINTERS	264.27	
					264.27
11/14/22	320500 FIRE-OFFICE SUPPLIE 100505 ACCOUNTS PAYABLE	A13530094645	LABOR POSTERS	116.07	
			MICHIGAN LABOR LAW POSTER		116.07
11/14/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	MECH102522	MECH/PLUMB	2,068.05	
			DOBBERTEEN INSPECTIONS, INC.		2,068.05
				41,411.10	41,411.10
				41,411.10	41,411.10

NOVEMBER 14, 2022
PENN TOWNSHIP
GENERAL ACCOUNT

Checking Account balance: October 1, 2022 \$ 672,452.89
Total disbursements for October, 2022 45,270.41
Total revenues for October, 2022 9,255.18

<u>Receipt #</u>	<u>Date</u>	<u>Received from</u>	<u>Amount</u>
5021	10/10	Karen Young (Two Hall Rentals)	100.00
5022	10/10	Adam Dahlgren (Building Permits)	1,782.00
5023	10/10	Ron Bellaire (Electrical Permits)	170.00
5024	10/10	Dobberteen Inspections (Mechanical & Plumbing Permits)	940.00
5025	10/10	State of MI (Homestead Denial)	422.15
5026	10/10	Gary Barnett (Variance)	700.00
5027	10/10	George Gikopoulos (Municipal Fees Marijuana)	5,000.00

October 31, 2022 G W Jones(Interest \$141.03 V#5028) Balance \$636,437.66

Plus \$ 59.75 Each Membership

Vandalia Sewer	\$ 46,244.19
Vandalia Water	\$ 69,743.61
Penn Water	\$198,772.99

Paul Rutherford



Penn Township Treasurer