

PENN TOWNSHIP BUDGET 2023-2024

Penn Township Budget for 2023-2024

The Penn Township Board appreciates your interest in the budget for 2023-2024. We hope the following is helpful to you.

General Fund

The budget is balanced: we expect INCOME of \$1,131,740 for operations in the years 2023-2024. General Fund EXPENDITURES of \$1,131,740 are projected. Overall Township taxes increased by 7.9%. The operating tax millage for Penn Township in 2023 will be .6731 and is down from the 1.0000 mills originally allocated due to Headlee amendment rollbacks.

Vandalia Sewer

Debt retirement payments of \$21,880.00 in 2023 will leave a balance of \$46,253.39 available for 2023 debt retirement.

Vandalia Water Fund

Debt retirement payments of \$25,732.00 in 2023 will leave a balance of \$69,757.64 available for 2023 debt retirement.

Penn Water Fund

Estimated debt retirement payments of \$266,261.14(EST.) in 2023 will leave a balance of \$198,813.52(EST.) available for 2023 debt retirement.

HUD Fund

Penn Township does not expect either income or expense in our HUD account during 2022-2023. However, there is an outstanding home improvement loan of \$8,000.00.

Penn Township Meetings

The Penn Township Board appreciates your interest in our local government. Our regularly scheduled meetings for the conduct of Township business are held on the second Monday of each month at 6:30 PM in the Penn Township Hall located on Main Street, in Vandalia, Michigan. Projected Budget Report is available for public viewing.

Penn Township Board

Oli Olafsson, Supervisor
March 13, 2023

**PENN TOWNSHIP BUDGET
2023-2024**

**General Fund
Expected Income**

Source:	Amount:
State Revenue Sharing (projected)	\$157,000
Summer Tax	5,500
Federal Revenue Sharing	0
Fire Department Account	39,000
Township Taxes	185,740
Fire Department Millage	250,000
ZBA/Rezoning Fees	1,500
Hall Rentals	10,500
Interest	20,000
Licenses and Permits	60,000
Miscellaneous	20,000
Ambulance	74,000
Metro funds	5,500
Weed Control	49,000
Additional Fire Department Millage	0
Delinquent Utility Fees	4,000
Marijuana License Fees	250,000
Total Expected Income	\$1,131,740

**PENN TOWNSHIP BUDGET
2023-2024**

**GENERAL FUND
Expected Expenditures**

TOWNSHIP HALL AND GROUNDS

Janitor's Salary	\$2,600
Miscellaneous Services	1,000
Communications	5500
Utilities	4,000
Heating	2,000
Equipment and Maintenance	500
Hall Building Maintenance	1,000
Capital Outlay	75,613
Miscellaneous Supplies	500
TOTAL	\$92,713

PENN TOWNSHIP BUDGET 2023-2024

FIRE DEPARTMENT

Fire Chief's Salary	\$23,760
Fire Department Travel	1,800
Fuel Adjustment	3,200
Fees and Per Diem	32,860
Fire Department gas and oil	3,500
Training	5,000
Communications incl. radio maintenance	4,000
Insurance and Bonds	15,500
Utilities	4,500
Heating (fuel)	3,000
Building Maintenance and Repair	6,000
Infrastructure/Building Improvement	200,000
Operating Maintenance and Repair	20,000
Miscellaneous	7,000
Capital Outlay - General	50,000
Special Capital Outlay	10,000
Pumper Truck	49,278
Telephone	1,800
TOTAL	\$441,198

**PENN TOWNSHIP BUDGET
2023-2024**

BOARD OF REVIEW

Fees and Per Diem	\$1,600
Training	\$200
Printing and Publishing	100
TOTAL	\$1,900

BUILDING INSPECTION

Contracted Services	\$51,000
Hall Fees	9,000
Office Supplies	500
Office Space	1,820
TOTAL	\$62,320

PLANNING COMMISSION

Fees and Per Diem	\$1,000
Supplies	50
Printing and Publishing	200
TOTAL	\$1,250

**PENN TOWNSHIP BUDGET
2023-2024**

TOWNSHIP BOARD

Trustees' Salaries	\$7,754
Social Security and Medicare	2,375
Retirement Fund Contribution	22,150
Ambulance Service	74,000
Legal Fees	5,000
Insurance and Bonds	10,000
Miscellaneous	800
Membership and Dues	4,200
Road Programs: General	165,000
Audit Report	16,000
Communications	10,000
Weed Control	49,000
County Mapping	0
Zoning Administrator	2,850
TOTAL	\$369,129

PENN TOWNSHIP BUDGET 2023-2024

TOWNSHIP CLERK

Salary	\$23,760
Election Administrator	5,000
Office Supplies	4,500
Printing and Publishing	50
Election	500
TOTAL	\$33,810

TOWNSHIP TREASURER

Salary	\$23,760
Deputy Treasurer	5,000
Summer tax collections expense	10,000
Supplies and Postage	5,000
Printing and Publishing	50
Miscellaneous	500
TOTAL	\$44,310

TOWNSHIP SUPERVISOR

Salary	\$23,760
Administration assists	5,000
Assessing Fees (contracted)	31,200
Supplies and postage	3,000
Preparation of Tax Rolls	9,400

**PENN TOWNSHIP BUDGET
2023-2024**

Equalizer Software	1,000
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TOTAL	\$73,360
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CEMETERIES

Contractual services (mowing etc.)	\$11,000
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Improvements	0
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TOTAL	\$11,000
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ZONING BOARD OF APPEALS

Fees and Per Diem	\$600
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Supplies	50
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Printing and Publishing	100
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TOTAL	\$750
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Total Expected Expenditures	\$1,131,740
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PENN TOWNSHIP BUDGET 2023-2024

SPECIAL FUNDS: 12/31/2022 to 12/31/2023

Vandalia Sewer Fund

Balance at 11/30/22 (includes carry-over/interest/payoffs)	46,253.39
Special Assessments billed December 1, 2022	12,740.31
Interest in 2023 (estimated)	100.00
Monthly Operating Charges for Debt Service	8,280.00
FUNDS AVAILABLE	67,722.21
2023 Debt Retirement	21,880.00
BALANCE (available as carry-over for 2023 debt retirement)	46,346.21

Vandalia Water Fund

Balance at 11/30/22 (includes carry-over/interest/payoffs)	69,757.64
Special Assessments billed December 1, 2022	22,615.34
Interest in 2023 (estimated)	170.00
FUNDS AVAILABLE	96,860.20
2023 Debt Retirement	25,732.50
Balance (available as carry-over for 2023)	70,452.70

Penn Water Fund

Balance at 12/31/22 (includes carry-over/interest/payoffs)	198,813.53
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PENN TOWNSHIP BUDGET 2023-2024

Special Assessments billed December 1, 2022	282,749.56
Interest in 2023 (estimated)	838.00
FUNDS AVAILABLE	462,234.41
2023 Debt Retirement (estimated – includes payoff payments)	266,261.14
Balance (available as carry-over for 2023 - estimated)	176,759.77

HUD Home Improvement Funds

Penn Township expects no HUD funds during F.Y. 2023-24 and plans no expenditures. However, there is one outstanding home improvement loan of \$8,000 to William and Susan Wallace. The house is located at 60783 Maple Street, Vandalia, Michigan, 49095. The tax id is 14-101-110-019-00. This obligation is due at the time the Wallace's sell or dispose of the property.