

**Penn Township
Regular Meeting
June 13, 2022**

Oli called the meeting to order at 6:30 p.m. All members were present.

Leach presented the minutes from the prior meeting, as prepared by Fitzsimons. Sparks moved to approve the minutes. Leach seconded and motion passed.

The Treasurer's report was presented by Rutherford. Leach moved to approve the report. Sparks seconded and motion passed.

Scott McGraw, candidate for State House representative, was present to introduce himself.

Mike Guinane, from the Diamond Lake Association, was present to introduce himself and invite public officials to Appreciation Day on August 3rd.

Jason provided the ambulance report.

Penn residents were present to complain about conditions in Penn. We explained our actions to date in Penn. We will continue to pursue cleaning up the area. Roger made a note of properties discussed and will follow up.

Nippers Greenhouse donated two begonia baskets to Penn Township. The Board thanked them for the donation.

Fitzsimons moved to appoint Patricia Mitchell as Deputy Clerk. Leach seconded and motion passed.

MEC has indicated that internet service will be active at Penn by the end of July.

Oli moved to approve the contract with JC Fencing for \$18,680. Fitzsimons seconded and motion passed by unanimous roll call vote.

Decatur, Geneva and Penn Road contracts were presented for approval. Total cost is approximately \$153,000. Oli moved to approve the contracts. Rutherford seconded and motion passed by unanimous roll call vote.

The new tennis and pickle ball courts will be ready by the end of July.

We need to amend the budget as follows: Marijuana License revenue up to \$355,000, Hall Capital Outlay to \$225,000, Roads to \$168,000 and Fire Grant income to \$7,500. Fitzsimons moved to approve the budget amendments. Leach seconded. Motion passed by unanimous roll call vote.

We have a new plan for the money budgeted for the asphalt repairs at the Fire Dept. We would like to just repair the ruts for now and set aside the remainder of money for a new building. Oli will contact road commission regarding rut repair. We will adjust budget again once we know the figures.

The remaining DARPA money has been authorized and will be released soon.

The Lippert property on Diamond Lake was granted a temporary septic holding tank while the sewer is connected. The sewer must be connected by 12/1.

Inquiries and complaints regarding weed treatment at Donnell Lake have been discussed with Progressive AE. Communication improvement to lake property owners has been requested.

The Election Commission will meet on July 11th at 6:15 p.m.

Security cameras were discussed. We have decided to not pursue this at this time.

Utility hearing information is available.

Various legislative updates and communication were discussed.

The Fire Department report was provided by Bogue.

No CAUA report was available.

No County Commissioner report was available.

Rich McGrew provided an assessing report.

Leach provided a zoning report. Mr. Sampson has made progress cleaning up his property. We will continue to monitor the situation.

The bills were presented for payment. Check numbers 22316-22346 for a total of \$35,533.37 will be disbursed. Check # 22386 will be issued to JC Fencing in the amount of \$18,680.00. Sparks moved to approve the bills for payment. Leach seconded and motion passed by unanimous roll call vote.

The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,



Lisa J. Fitzsimons
Penn Township Clerk

**Penn Township
Payroll Journal
For the Period From Jun 1, 2022 to Jun 30, 2022**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	GL Acct ID	Reference	Debit Amt	Credit Amt
6/13/22	320100	22347	1,866.67	
JAMES E. BOGUE	100507			27.07
	350500			93.33
	100507			27.07
	350300		27.07	
	100005			1,746.27
6/13/22	360100	22348	1,866.67	
LISA J. FITZSIMONS	100507			200.00
	100507			27.07
	350500			93.33
	100507			27.07
	350300		27.07	
	100005			1,546.27
6/13/22	350100	22349	323.08	
ROGER W. LEACH	410100		224.00	
	100507			7.93
	350500			27.35
	100507			7.93
	350300		7.93	
	100005			511.80
6/13/22	370100	22350	1,866.67	
PAUL O. RUTHERFORD	100507			27.07
	350500			93.33
	100507			27.07
	350300		27.07	
	100005			1,746.27
6/13/22	350100	22351	323.08	
LEE H. SPARKS	100507			4.68
	350500			16.15
	100507			4.68
	350300		4.68	
	100005			302.25
6/13/22	380100	22352	1,866.67	
OLI OLAFSSON	100507			27.07
	350500			93.33
	100507			27.07
	350300		27.07	
	100005			1,746.27
6/13/22	310000	22353	166.67	
KAREN YOUNG	100507			2.42
	350500			8.33
	100507			2.42
	350300		2.42	
	100005			155.92
			8,626.82	8,626.82

**Penn Township
Purchase Journal**

For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
6/13/22	320500 FIRE-OFFICE SUPPLIE 100505 ACCOUNTS PAYABLE	0202201381	FIRE it KERRY COLLINS	250.00	250.00
6/13/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	052522	MECH INSPECT DOBBERTEEN INSPECTIONS, INC.	3,140.75	3,140.75
6/13/22	352300 BOARD - ROAD COMM 100505 ACCOUNTS PAYABLE	0622	ROADS 100% CONTRACTS CASS ROAD COMMISSION	153,305.18	153,305.18
6/13/22	311300 HALL CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	0622	INTERNET INITIAL COST MIDWEST ENERGY COOP	500.00	500.00
6/13/22	320200 FIRE DEPT TRAVEL 100505 ACCOUNTS PAYABLE	0622	TRAVEL JAMES BOGUE	125.00	125.00
6/13/22	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	0622	INTERNET LISA FITZSIMONS	95.40	95.40
6/13/22	350500 BOARD PENSION 100505 ACCOUNTS PAYABLE	0622	4-1-6/30 PENSION JOHN HANCOCK	5,002.30	5,002.30
6/13/22	380700 SUPERVISOR SUPP/P 100505 ACCOUNTS PAYABLE	0622	TREAS ENV AND POSTAGE MARY BROWN	1,049.60	1,049.60
6/13/22	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	0622	INTERNET PAUL RUTHERFORD	95.40	95.40
6/13/22	320600 FIRE TRAINING 320500 FIRE-OFFICE SUPPLIE 322300 FIRE MISC 321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	0622	TRAINING MONITOR MISC SHOP SUPP PENN TOWNSHIP FIRE DEPART	48.66 147.34 41.23 85.64	322.87
6/13/22	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	0622	TREASURER POSTAGE US POSTMASTER	194.00	194.00
6/13/22	340100 BLDG INSPECT WAGE	0622	ELECT INSPECT	2,663.05	

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	100505 ACCOUNTS PAYABLE		RON BELLAIRE		2,663.05
6/13/22	321500 FIRE ELECTRIC 100505 ACCOUNTS PAYABLE	0622	WATER- FIRE CITY OF DOWAGIAC	400.00	400.00
6/13/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0622	PHONES VERIZON WIRELESS	335.94	335.94
6/13/22	380300 SUPERVISOR- ASSESS 100505 ACCOUNTS PAYABLE	0622	ASSESSING MCGREW ASSESSING SERVICES LLC	2,600.00	2,600.00
6/13/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0622	PHONE OLI OLAFSSON	60.00	60.00
6/13/22	340100 BLDG INSPECT WAGE 340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	0622	BLDG PERMTIS OFFICE ADAM DAHLGREN	3,580.20 140.00	3,720.20
6/13/22	360900 CLERK- ELECTIONS 360500 CLERK SUPPLIES/POS 360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	0622A	ELECTION POSTAGE MONITOR CORD LISA FITZSIMONS	232.00 211.99 7.70	451.69
6/13/22	320600 FIRE TRAINING 100505 ACCOUNTS PAYABLE	063000	TRAINING DIVE RESCUE INTERNATIONAL, INC.	50.00	50.00
6/13/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	10290	FIRE EXT ALL POINTS FIRE AND SAFE	186.00	186.00
6/13/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	10291	FIRE EXTING ALL POINTS FIRE AND SAFE	15.00	15.00
6/13/22	322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	1076-1083	FIRE SERVICE BACK ROADS SERVICES	5,474.43	5,474.43
6/13/22	322500 FIRE CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	109090	RESCUE TOOL APOLLO FIRE EQUIPMENT	12,708.00	12,708.00

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6/13/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	150557010	PEST CONTROL ROSE PEST SOLUTIONS	225.00	225.00
6/13/22	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	187263	CONTRACT US BUSINESS SYSTEMS	101.40	101.40
6/13/22	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	192600	CONTRACT US BUSINESS SYSTEMS	101.40	101.40
6/13/22	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	202201386	CLERK COMPUTER SERVICE KERRY COLLINS	350.00	350.00
6/13/22	321900 FIRE BLDG MAINT/REP 400100 CEMETERY CONTRAC 100505 ACCOUNTS PAYABLE	20666	MOWING MOWING KLIPPERS LAWN CARE SERVIC	280.50 1,936.00	2,216.50
6/13/22	350700 BOARD AMBULANCE 100505 ACCOUNTS PAYABLE	213	AMBULANCE CENTRAL CASS COUNTY AMBULANCE	18,100.75	18,100.75
6/13/22	322300 FIRE MISC 100505 ACCOUNTS PAYABLE	229675/879	FIRE MISC WB HAYDEN AND SONS	25.97	25.97
6/13/22	320900 FIRE COMMUNICATION 100505 ACCOUNTS PAYABLE	27950	FIRE SMR COMMUNICATIONS, INC.	764.00	764.00
6/13/22	322500 FIRE CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	29565	SPANNER- FIRE DINGES FIRE COMPANY	591.31	591.31
6/13/22	322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	30303	HOSE TEST NHTS	2,364.70	2,364.70
6/13/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	3214	ELECTION SUPP PLERUS	88.00	88.00
6/13/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	4119427910	FIRE MAT SERVICE CINTAS	315.78	315.78

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6/13/22	320700 FIRE-OPERATING (GAS 100505 ACCOUNTS PAYABLE	9018	FIRE GAS SERVICE OIL CO.	384.13	384.13
				<u>218,373.75</u>	<u>218,373.75</u>

